

HBA Pictorial Roster Proofing November 2 through November 13

On Monday, November 2 through Friday, November 13, proofs of the 2010 Pictorial Roster will be in the HBA office. Each member should come by the HBA office to proof his or her entry. To make proofing as efficient as possible, please follow these “Do’s” and “Don’ts”:

Do:

- Come by in person or send a representative to proof your photo and member information as it will appear in the roster.
- Come to Suite 1300 in the First City Tower, 1001 Fannin, between the hours of 9 a.m. and 4 p.m., Monday-Friday, November 2 through November 13.
- Bring a check in the amount of \$20 in case you need to make any textual changes at proofing.
- Order your roster now, if you have not already done so. Order forms appear in the Houston Bar Bulletin and on the HBA’s Web site homepage: www.hba.org.

Don’t:

- Try to verify information by phone, fax, mail or email.
- Submit a new or replacement photo. (Submission deadline was September 4, 2009.)
- Expect to appear in the roster if you renewed membership or joined the HBA after August 31, 2009.
- Expect changes in membership information made after August 31, 2009 to appear in the proof.

Please help us make this Pictorial Roster the most accurate and error-free ever. With nearly 11,000 photos and membership entries, the HBA cannot be responsible for errors in your entry if you do not proof it.